

Instructions:

Tip: To use a fillable PDF form, open the form from the Resource Center. Save the form to your computer, and close the tab in your browser. Open the saved form using a PDF reader program and you'll then be able to enter your listing details. Be sure to save your changes before closing the form!

Start Listing

<b>! Business Type</b> <input type="checkbox"/> Auto Service <input type="checkbox"/> Bar/Tavern/Lounge <input type="checkbox"/> Barber/Beauty <input type="checkbox"/> Bed & Breakfast <input type="checkbox"/> Building Trade <input type="checkbox"/> Campground/RV <input type="checkbox"/> Car Wash <input type="checkbox"/> Church <input type="checkbox"/> Convenience Store <input type="checkbox"/> Dental <input type="checkbox"/> Distribution <input type="checkbox"/> Education/School <input type="checkbox"/> Food & Beverage <input type="checkbox"/> Franchise <input type="checkbox"/> Grocery <input type="checkbox"/> Historical <input type="checkbox"/> Hotel/Motel <input type="checkbox"/> Industrial <input type="checkbox"/> Medical <input type="checkbox"/> Meeting Hall <input type="checkbox"/> Mixed <input type="checkbox"/> Mobile/Trailer Park <input type="checkbox"/> Professional Service <input type="checkbox"/> Professional/Office <input type="checkbox"/> Recreation <input type="checkbox"/> Restaurant <input type="checkbox"/> Retail <input type="checkbox"/> Service Center <input type="checkbox"/> Storage <input type="checkbox"/> Strip Center <input type="checkbox"/> Wholesale		
<b>! Status</b> <input type="checkbox"/> Active	<b>! NAICS Industry Classification</b>	<b>! Real Estate Included?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No

Agent Info

<b>! List Agent MLSID / Name / Office</b>
<b>CoList Agent MLSID / Name / Office</b>

Listing Dates & Conditions

<b>! Expiration Date</b>	<b>Price (Business)</b>	<b>Price of Real Estate</b>	<b>Listing Terms</b> <input type="checkbox"/> Price TBD
<b>! Real Estate Owned/Leased?</b> <input type="checkbox"/> Leased <input type="checkbox"/> Owned	<b>Business Price Includes</b> <input type="checkbox"/> Franchise <input type="checkbox"/> Furniture, Fixtures & Equipment <input type="checkbox"/> Inventory <input type="checkbox"/> Support & Training		

Financial Info

<b>Gross Income (Revenue)</b>	<b>Net Operating Income (EBITDA)</b>	<b>Cash Flow</b>
<b>Income Includes</b> <input type="checkbox"/> Beer/Wine/Liquor Sales <input type="checkbox"/> Food/Non-Alcoholic Beverage Sales <input type="checkbox"/> Laundry <input type="checkbox"/> Parking <input type="checkbox"/> Personal Services <input type="checkbox"/> Recreation <input type="checkbox"/> Rent Only <input type="checkbox"/> Retail <input type="checkbox"/> RV Storage <input type="checkbox"/> Storage		

Compensation

<b>! Buyer Agency Compensation &amp; Type</b> \$ or %	<b>! Transaction Broker Compensation</b> \$ or %
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Showing Info

<b>Showing Phone</b>	<b>Showing Email</b>	<b>No Showings Until</b>
<b>Showing Notes</b> (1200 char)		

Marketing

<b>! Internet Entire Listing Display?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Internet Address Display?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
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Marketing

In the MLS, Also Market As

Commercial Sale  Farm  Land  Residential  Residential Income  Residential Lease

Address & Legal

<b>! County</b>		<b>! Street Address</b>	
<b>! City</b>	<b>! ZIP Code</b>	<b>! State</b>	<b>Unit / Building #</b>

Location Description

<b>Zoning</b>	<b>Building Name</b>		
<b>Distance To Bus</b>	<b>Distance To Light Rail</b>	<b>Distance To Other Transit</b>	

Business Summary

<b>Business Name</b>		<b>Year Established</b>
<b>Ownership Type</b> <input type="checkbox"/> Corporation <input type="checkbox"/> LLC <input type="checkbox"/> Partnership <input type="checkbox"/> Sole Proprietor		<b>Building Area Total (SqFt)</b>
<b>Franchise Information</b> (500 char)		
<b>Business Description</b>		
<b># Full Time Employees</b>	<b># Part Time Employees</b>	<b>Labor Information</b> <input type="checkbox"/> Employee License Required <input type="checkbox"/> Non-Union <input type="checkbox"/> Union

Lease Info

<b>Lease Amount</b>	<b>Lease Expiration</b>	<b>Lease Assignable?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>Lease Renewal Option?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Lease Amount Frequency</b> <input type="checkbox"/> Annually <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annually <input type="checkbox"/> Weekly			

SSBR Region (Only applies to Steamboat Spring Board of REALTORS)

<b>City Region (Buyer Tour Region)</b>	<b>Development Name</b>
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Remarks

**Public Remarks** (2000 char)

**Private Remarks** (2000 char)