

Instructions:

-To use a fillable PDF form, open the form from the Resource Center. Save the form to your computer, and close the tab in your browser. Open the saved form using a PDF reader program and you'll then be able to enter your listing details. Be sure to save your changes before closing the form!!

-References to compensation are not permitted anywhere in the MLS, including remarks, showing instructions, free-text fields, photos, etc. The person inputting this listing into REcolorado's MLS System must confirm they will not enter any compensation information.

Start Listing

! Property Subtype <input type="checkbox"/> Manufactured Home <input type="checkbox"/> Mobile Home (pre-1976)	! Status <input type="checkbox"/> Active <input type="checkbox"/> Coming Soon	! Active Date	! Year Built
! Land Lease (Home on Rented Lot) <input type="checkbox"/> Yes <input type="checkbox"/> No			

Agent Info

! List Agent MLSID / Name / Office
CoList Agent MLSID / Name / Office

Listing Dates & Conditions

! Expiration Date	! Price	! Ownership Seller Type <input type="checkbox"/> Agent Owner <input type="checkbox"/> Bank/GSE <input type="checkbox"/> Builder <input type="checkbox"/> Corporation/Trust <input type="checkbox"/> Estate <input type="checkbox"/> Government <input type="checkbox"/> Individual <input type="checkbox"/> Relo Company
Occupant Type <input type="checkbox"/> Owner <input type="checkbox"/> Tenant <input type="checkbox"/> Vacant		
! Listing Terms <input type="checkbox"/> 1031 Exchange <input type="checkbox"/> Cash <input type="checkbox"/> Conventional <input type="checkbox"/> Farm Service Agency <input type="checkbox"/> FHA <input type="checkbox"/> Jumbo <input type="checkbox"/> Lease Purchase <input type="checkbox"/> Other <input type="checkbox"/> Owner Will Carry <input type="checkbox"/> Private Financing Available <input type="checkbox"/> Qualified Assumption <input type="checkbox"/> USDA Loan <input type="checkbox"/> VA Loan		
! Special Listing Conditions <input type="checkbox"/> Auction <input type="checkbox"/> Equitable Interest <input type="checkbox"/> HUD Owned <input type="checkbox"/> None Known <input type="checkbox"/> Real Estate Owned <input type="checkbox"/> Short Sale <input type="checkbox"/> Third Party Approval		

Showing Info

! Showing Service <input type="checkbox"/> Broker Bay <input type="checkbox"/> None <input type="checkbox"/> Other <input type="checkbox"/> Showing Time		
Showing Phone	Showing Email	No Showings Until
Is there a recording device(s) at the property? <input type="checkbox"/> Audio and/or Voice Recording Inside <input type="checkbox"/> Audio and/or Voice Recording Outside <input type="checkbox"/> Camera(s) Inside <input type="checkbox"/> Camera(s) Outside		
Showing Notes (1200 char)		

Marketing

! Internet Entire Listing Display? <input type="checkbox"/> Yes <input type="checkbox"/> No		Internet Address Display? <input type="checkbox"/> Yes <input type="checkbox"/> No	
In the MLS, Also Market As <input type="checkbox"/> Commercial Lease <input type="checkbox"/> Commercial Sale <input type="checkbox"/> Farm <input type="checkbox"/> Land <input type="checkbox"/> Residential <input type="checkbox"/> Residential Income <input type="checkbox"/> Residential Lease			
Internet Automation Valuation Display? <input type="checkbox"/> Yes <input type="checkbox"/> No		Internet Consumer Comment? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Attribution Contact Type <input type="checkbox"/> Both ListAgent Email Phone <input type="checkbox"/> Both Office Email Phone <input type="checkbox"/> Listing Agent Email <input type="checkbox"/> Listing Agent Phone <input type="checkbox"/> Office Email <input type="checkbox"/> Office Phone			

Address & Legal

! County		! Street Address	
! City	! ZIP Code	! State	Lot Number
! Parcel Number	Tax Annual Amount	Tax Year	Special Taxing/Metro District <input type="checkbox"/> Yes <input type="checkbox"/> No
DOH1 (HUD tag / Decal #)	Metro District Website		

Location Description

Park Name		Is Incorporated <input type="checkbox"/> Yes <input type="checkbox"/> No	
Direction Faces <input type="checkbox"/> East <input type="checkbox"/> North <input type="checkbox"/> Northeast <input type="checkbox"/> Northwest <input type="checkbox"/> South <input type="checkbox"/> Southeast <input type="checkbox"/> Southwest <input type="checkbox"/> West			
View <input type="checkbox"/> City <input type="checkbox"/> Golf Course <input type="checkbox"/> Lake <input type="checkbox"/> Meadow <input type="checkbox"/> Mountain(s) <input type="checkbox"/> Plains <input type="checkbox"/> Ski Area <input type="checkbox"/> Valley <input type="checkbox"/> Water			
Distance To Bus	Distance To Light Rail	Distance To Other Transit	

Schools

! School District		! Elementary School	
! Middle Or Junior School		! High School	
School of Choice <input type="checkbox"/> Yes <input type="checkbox"/> No			

Building

Mobile Length		Mobile Width		! Body Type <input type="checkbox"/> Double Wide <input type="checkbox"/> Single Wide <input type="checkbox"/> Triple Wide	
Number of Pads			Model		Make

Building

Architectural Style

- A-Frame Bungalow Chalet Contemporary Cottage Mid-Century Modern Modular Mountain Contemporary
- Rustic Contemporary Spanish/SW Traditional Tudor Urban Contemporary Victorian

! Construction Materials

- Adobe Asbestos Block Brick Cedar Cement Siding Concrete EIFS Frame
- ICFs (Insulated Concrete Forms) Log Metal Siding Other Rammed Earth Rock Stone Straw Structural Steel
- Stucco Vinyl Siding Wood Siding

! Roof

- Architectural Shingles Cement Shake Composition Concrete Fiberglass Heated Membrane Metal Other
- Rolled/Hot Mop Simulated Shake Slate Solar Shingles Spanish Tile Stone-Coated Steel Tar/Gravel Unknown
- Wood

Exterior Features

- Balcony Barbecue Dog Run Elevator Fire Pit Garden Gas Grill Gas Valve Heated Gutters Lighting
- Playground Private Yard Rain Gutters Smart Irrigation Spa/Hot Tub Tennis Court(s) Water Feature

Patio and Porch Features

- Covered Deck Front Porch Patio Rooftop
- Wrap Around

Skirt

- Aluminum Block Brick Combination Concrete Fiberglass Frame Metal Stone Stucco Vinyl
- Wood

Accessibility Features

- Accessible Approach with Ramp

Pool Features

- Outdoor Pool Private

Site

! Lot Size Area

! Lot Size Measurement

- Acres Square Feet

Lot Features

- Borders National Forest Borders Public Land Corner Lot Cul-De-Sac Ditch Fire Mitigation Flood Zone Foothills
- Greenbelt Historical District Irrigated Landscaped Level Many Trees Master Planned Meadow Mountainous
- Near Public Transit Near Ski Area On Golf Course Open Space Protected Watershed Rock Outcropping
- Rolling Slope Secluded Sloped Spring Sprinklers In Front Sprinklers In Rear Subdividable Suitable For Grazing
- Wetlands

Fencing

- Fenced Pasture Full
- None Partial

Ski Features

- Cross Country Skiing
- Ski In/Ski Out (Downhill)

Waterfront Features

- Lake Pond River Front Stream Waterfront

Vegetation

- Alfalfa Hay Aspen Brush Cleared Crop(s) Grass Hay Grassed Heavily Wooded Mixed Natural State
- Oak Other Partially Wooded Pine Pinon Pines Sagebrush Small Grains Sparse Thinned Wooded
- Xeriscaping

Road Surface Type

- Alley Paved Dirt Easement Gravel None Paved

Road Frontage (Access) Type

- Easement None Private Road Public Road Seasonal Shared Year Round

Site

Road Responsibility

Private Maintained Road Public Maintained Road Road Maintenance Agreement

Water & Utilities

Water Included (Available) <input type="checkbox"/> Yes <input type="checkbox"/> No	Water Source <input type="checkbox"/> Agriculture/Ditch Water <input type="checkbox"/> Cistern <input type="checkbox"/> Private <input type="checkbox"/> Public <input type="checkbox"/> Shared Well <input type="checkbox"/> Spring <input type="checkbox"/> Well
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Well Type <input type="checkbox"/> Commercial <input type="checkbox"/> Community <input type="checkbox"/> Irrigation <input type="checkbox"/> Not Drilled <input type="checkbox"/> Not Operational <input type="checkbox"/> Operational <input type="checkbox"/> Private <input type="checkbox"/> Sub-Area Augmentation	Well Usage <input type="checkbox"/> Commercial <input type="checkbox"/> Domestic <input type="checkbox"/> Household Inside Only <input type="checkbox"/> Household w/Irrigation <input type="checkbox"/> Household w/Livestock <input type="checkbox"/> Other
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Issued Well Permit #	Water Tap Paid <input type="checkbox"/> Yes <input type="checkbox"/> No	Water Tap Fee	
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! Sewer
 Community Holding Tank Public Sewer Septic Tank

Utilities
 Cable Available Electricity Available Electricity Connected Electricity Not Available Electricity To Lot Line
 Internet Access (Wired) Natural Gas Available Natural Gas Connected Natural Gas Not Available Off Grid
 Phone Available Phone Connected Propane

Electric
 110V 220 Volts 440 Volts Phase 3 Single Phase

Parking

Parking Features
 220 Volts Asphalt Circular Driveway Concrete Driveway-Brick Driveway-Dirt Driveway-Gravel Driveway-Heated
 Dry Walled Electric Vehicle Charging Station (s) Exterior Access Door Finished Floor Coating Guest Heated Garage
 Insulated Lift Lighted Oversized Oversized Door Parking Lot RV Garage Smart Garage Door Storage
 Tandem Underground

! Parking Type <input type="checkbox"/> Carport (Attached) <input type="checkbox"/> Carport (Detached) <input type="checkbox"/> Community Parking Garage <input type="checkbox"/> Covered Parking <input type="checkbox"/> Garage (Attached) <input type="checkbox"/> Garage (Detached) <input type="checkbox"/> None <input type="checkbox"/> Off-Street <input type="checkbox"/> Parking Lot <input type="checkbox"/> Recreational Vehicle <input type="checkbox"/> Reserved - Deeded <input type="checkbox"/> Reserved - Exclusive Use Only	! # Spaces	Length X Width	Parking Description
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Interior Area & SqFt

! Above Grade Finished Area SqFt Above	Area Source Measured By <input type="checkbox"/> Appraiser <input type="checkbox"/> Builder <input type="checkbox"/> Listor Measured <input type="checkbox"/> Public Records
! Living Area SqFt Finished - include Below Grade Finished SqFt	! Building Area Total SqFt Total - In Unit

Room Info

- The level for bedrooms, bathrooms, and laundry is required per REcolorado Rules & Regulations.

! Room Type	Level	Dimensions
Description		
! Room Type	Level	Dimensions
Description		
! Room Type	Level	Dimensions
Description		
! Room Type	Level	Dimensions
Description		
! Room Type	Level	Dimensions
Description		
! Room Type	Level	Dimensions
Description		

HVAC & Appliances

! Heating Type & Fuel Source
 Active Solar Baseboard Coal Electric Floor Furnace Forced Air Geothermal Gravity Heat Pump
 Hot Water Natural Gas Oil Passive Solar Pellet Stove Propane Radiant Radiant Floor Solar Steam
 Wall Furnace Wood Wood Stove

! Cooling
 Air Conditioning-Room Attic Fan Central Air Evaporative Cooling None Other

Appliances
 Bar Fridge Convection Oven Cooktop Dishwasher Disposal Double Oven Down Draft Dryer
 Electric Water Heater Freezer Gas Water Heater Humidifier Microwave Oven Range Range Hood
 Refrigerator Self Cleaning Oven Smart Appliances Solar Hot Water Sump Pump Tankless Water Heater
 Trash Compactor Warming Drawer Washer Water Purifier Water Softener Wine Cooler

HVAC & Appliances

Other Equipment

Air Purifier Home Theater Satellite Dish

Features

Interior Features

Audio/Video Controls Block Counters Breakfast Nook Built-in Features Butcher Counters Ceiling Fan(s)
 Central Vacuum Concrete Counters Corian Counters Eat-in Kitchen Elevator Entrance Foyer Five Piece Bath
 Granite Counters High Ceilings High Speed Internet In-Law Floor Plan Jack & Jill Bath Jet Action Tub Kitchen Island
 Laminate Counters Limestone Counters Marble Counters No Stairs Open Floorplan Pantry Primary Suite
 Quartz Counters Radon Mitigation System Sauna Smart Ceiling Fan Smart Lights Smart Thermostat
 Smart Window Coverings Smoke Free Solid Surface Counters Sound System Spa/Hot Tub Stainless Counters
 Steel Counters Stone Counters Synthetic Counters T&G Ceilings Tile Counters Utility Sink Vaulted Ceiling(s)
 Walk-In Closet(s) Wet Bar Wired for Data

Flooring

Bamboo Brick Carpet Concrete Cork Laminate Linoleum Parquet Stone Tile Vinyl Wood

Window Features

Bay Window(s) Double Pane Windows Egress Windows Skylight(s) Storm Window(s) Triple Pane Windows
 Window Coverings Window Treatments

Fireplaces Total

Fireplace Features

Basement Bedroom Circulating Dining Room Electric Ethanol Family Room Free Standing Gas
 Gas Log Great Room Insert Kitchen KIVA Living Room Other Outside Pellet Stove Primary Bedroom
 Rec/Bonus Room Wood Burning Wood Burning Stove

Land Lease Info

! Land Lease Amount	! Land Lease Amount Frequency <input type="checkbox"/> Annually <input type="checkbox"/> Bi-Monthly <input type="checkbox"/> Bi-Weekly <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annually	! Land Lease Expiration Date
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Association

! Association? <input type="checkbox"/> Yes <input type="checkbox"/> No	Multiple Associations? <input type="checkbox"/> Yes <input type="checkbox"/> No		
! Association Name	! Association Type <input type="checkbox"/> Professionally Managed <input type="checkbox"/> Self Managed <input type="checkbox"/> Voluntary	! Association Fee	! Fee Frequency <input type="checkbox"/> Annually <input type="checkbox"/> Included in Property Tax <input type="checkbox"/> Monthly <input type="checkbox"/> None <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annually
! Association Phone	Association URL		
! Association Name	! Association Type <input type="checkbox"/> Professionally Managed <input type="checkbox"/> Self Managed <input type="checkbox"/> Voluntary	! Association Fee	! Fee Frequency <input type="checkbox"/> Annually <input type="checkbox"/> Included in Property Tax <input type="checkbox"/> Monthly <input type="checkbox"/> None <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi-Annually
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! Association Phone	Association URL		
Association Fee Includes <input type="checkbox"/> Cable TV <input type="checkbox"/> Capital Reserves <input type="checkbox"/> Electricity <input type="checkbox"/> Exterior Maintenance w/out Roof <input type="checkbox"/> Gas <input type="checkbox"/> Heat <input type="checkbox"/> Insurance <input type="checkbox"/> Internet <input type="checkbox"/> Irrigation Water <input type="checkbox"/> Maintenance Grounds <input type="checkbox"/> Maintenance Structure <input type="checkbox"/> On-Site Check In <input type="checkbox"/> Recycling <input type="checkbox"/> Road Maintenance <input type="checkbox"/> Security <input type="checkbox"/> Sewer <input type="checkbox"/> Shuttle Available <input type="checkbox"/> Snow Removal <input type="checkbox"/> Trash <input type="checkbox"/> Valet <input type="checkbox"/> Water			
Association (Community) Amenities <input type="checkbox"/> Clubhouse <input type="checkbox"/> Coin Laundry <input type="checkbox"/> Fitness Center <input type="checkbox"/> Garden Area <input type="checkbox"/> Gated <input type="checkbox"/> Golf Course <input type="checkbox"/> Laundry <input type="checkbox"/> Park <input type="checkbox"/> Parking <input type="checkbox"/> Playground <input type="checkbox"/> Pond Seasonal <input type="checkbox"/> Pool <input type="checkbox"/> Security <input type="checkbox"/> Spa/Hot Tub <input type="checkbox"/> Storage <input type="checkbox"/> Tennis Court(s) <input type="checkbox"/> Trail(s)			
! Senior Community <input type="checkbox"/> Yes <input type="checkbox"/> No	! Restrictions/Covenants? <input type="checkbox"/> Yes <input type="checkbox"/> No	Rentals Allowed <input type="checkbox"/> Long Term <input type="checkbox"/> None <input type="checkbox"/> Short Term Lease	
Restrictions/Covenants <input type="checkbox"/> Affordable Housing <input type="checkbox"/> Income Restriction <input type="checkbox"/> Lease Restrictions <input type="checkbox"/> No Street Parking <input type="checkbox"/> Other <input type="checkbox"/> Ownership Retention <input type="checkbox"/> Special Assessment			
Pets Allowed <input type="checkbox"/> Breed Restrictions <input type="checkbox"/> Cats OK <input type="checkbox"/> Dogs OK <input type="checkbox"/> No <input type="checkbox"/> Number Limit <input type="checkbox"/> Size Limit <input type="checkbox"/> Variable Pet Deposit <input type="checkbox"/> Yes			
Restrictions (Other)			
Association Transfer Amount (\$ or %)		Association Private Transfer Fee (\$ or %)	
Association Status Letter Fee (\$ or %)		Special Assessment Description	

Remarks

Public Remarks (2000 char)
Private Remarks (2000 char)
Directions (1024 char)

Remarks

! Exclusions (1024 char)

Title Company

! Contract Earnest Check To

Contact Min Earnest (\$)

Possession

- Close Plus 1 Day Close Plus 2 Days Close Plus 3 Days Close Plus 3 to 5 Days Close Plus 30 Days
- Close Plus 30 to 60 Days Close Plus 45 Days Close Plus 5 to 30 Days Close Plus 60 to 90 Days Closing/DOD
- Immediately Negotiable Other Rental Agreement See Remarks Seller Rent Back Subject To Tenant Rights

Documents Available

- Architectural Plans Building Plans Condo Docs Drainage Study Easements Engineering Environmental Audit
- Feasibility HOA Docs Available Lead Based Paint Leases Legal Description Location Map Mineral Mining Claim
- Perc Test Plat Rental Average Septic Report Soil Report Special Use Permit Survey Topography Map
- Utility Average Well Permit