

Instructions:

-To use a fillable PDF form, open the form from the Resource Center. Save the form to your computer, and close the tab in your browser. Open the saved form using a PDF reader program and you'll then be able to enter your listing details. Be sure to save your changes before closing the form!!

-References to compensation are not permitted anywhere in the MLS, including remarks, showing instructions, free-text fields, photos, etc. The person inputting this listing into REcolorado's MLS System must confirm they will not enter any compensation information.

Start Listing

! Property Subtype <input type="checkbox"/> Deeded Parking	! Status <input type="checkbox"/> Active
--	--

Agent Info

! List Agent MLSID / Name / Office
CoList Agent MLSID / Name / Office

Listing Dates & Conditions

! Expiration Date	! Availability Date	! Corporate Rental <input type="checkbox"/> Yes <input type="checkbox"/> No	! Price per Month
! Lease Term Minimum <input type="checkbox"/> 12 Months <input type="checkbox"/> 6 Months <input type="checkbox"/> Month To Month <input type="checkbox"/> Multi-Year <input type="checkbox"/> Other <input type="checkbox"/> Short Term Lease		For Sale Listing ID	

Deposits & Fees

Application Fee per Applicant	Security Deposit	Additional Fees	
Deposits Potentially Refundable <input type="checkbox"/> Other Deposit (see remarks) <input type="checkbox"/> Security Deposit		Liability Insurance Required? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Pet Rent	Pet Deposit	Pets Allowed <input type="checkbox"/> Breed Restrictions <input type="checkbox"/> Cats OK <input type="checkbox"/> Dogs OK <input type="checkbox"/> No <input type="checkbox"/> Number Limit <input type="checkbox"/> Size Limit <input type="checkbox"/> Variable Pet Deposit <input type="checkbox"/> Yes	
Owner Pays <input type="checkbox"/> Association Fees <input type="checkbox"/> Cable TV <input type="checkbox"/> Electricity <input type="checkbox"/> Exterior Maintenance <input type="checkbox"/> Gas <input type="checkbox"/> Grounds Care <input type="checkbox"/> Insurance <input type="checkbox"/> Internet <input type="checkbox"/> None <input type="checkbox"/> Taxes <input type="checkbox"/> Telephone <input type="checkbox"/> Trash Collection <input type="checkbox"/> Water			
! Will this listing use RentSpree Online Tenant Screening? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Showing Info

! Showing Service <input type="checkbox"/> Broker Bay <input type="checkbox"/> None <input type="checkbox"/> Other <input type="checkbox"/> Showing Time		
Showing Phone	Showing Email	No Showings Until
Is there a recording device(s) at the property? <input type="checkbox"/> Audio and/or Voice Recording Inside <input type="checkbox"/> Audio and/or Voice Recording Outside <input type="checkbox"/> Camera(s) Inside <input type="checkbox"/> Camera(s) Outside		

Showing Info

Showing Notes (1200 char)

Marketing

! Internet Entire Listing Display?

☐ Yes ☐ No

Internet Address Display?

☐ Yes ☐ No

In the MLS, Also Market As

☐ Manufactured In Park ☐ Residential ☐ Residential Income

Internet Automation Valuation Display?

☐ Yes ☐ No

Internet Consumer Comment?

☐ Yes ☐ No

Attribution Contact Type

☐ Both ListAgent Email Phone ☐ Both Office Email Phone ☐ Listing Agent Email
☐ Listing Agent Phone ☐ Office Email ☐ Office Phone

Address & Legal

! County

! Street Address

! City

! ZIP Code

! State

Parking Space Number

Metro District Website

Location Description

! Subdivision Name

Building (Complex) Name

Parking

! Parking Type

☐ Carport (Attached) ☐ Carport (Detached)
☐ Community Parking Garage ☐ Covered Parking
☐ Garage (Attached) ☐ Garage (Detached) ☐ None
☐ Off-Street ☐ Parking Lot ☐ Recreational Vehicle
☐ Reserved - Deeded ☐ Reserved - Exclusive Use Only

! # Spaces

Length X Width

Parking Description

! Parking Type

☐ Carport (Attached) ☐ Carport (Detached)
☐ Community Parking Garage ☐ Covered Parking
☐ Garage (Attached) ☐ Garage (Detached) ☐ None
☐ Off-Street ☐ Parking Lot ☐ Recreational Vehicle
☐ Reserved - Deeded ☐ Reserved - Exclusive Use Only

! # Spaces

Length X Width

Parking Description

Parking

! Parking Type <input type="checkbox"/> Carport (Attached) <input type="checkbox"/> Carport (Detached) <input type="checkbox"/> Community Parking Garage <input type="checkbox"/> Covered Parking <input type="checkbox"/> Garage (Attached) <input type="checkbox"/> Garage (Detached) <input type="checkbox"/> None <input type="checkbox"/> Off-Street <input type="checkbox"/> Parking Lot <input type="checkbox"/> Recreational Vehicle <input type="checkbox"/> Reserved - Deeded <input type="checkbox"/> Reserved - Exclusive Use Only	! # Spaces	Length X Width	Parking Description
Parking Features <input type="checkbox"/> Electric Vehicle Charging Station (s) <input type="checkbox"/> Guest <input type="checkbox"/> Heated Garage <input type="checkbox"/> Storage <input type="checkbox"/> Tandem <input type="checkbox"/> Underground <input type="checkbox"/> Valet			
Restrictions and Covenants <input type="checkbox"/> Commercial Vehicle Restrictions <input type="checkbox"/> Lease Restrictions <input type="checkbox"/> Vehicle Height Restrictions			

Remarks

Public Remarks (2000 char)**Rental Application (Tip: include link to application)****Private Remarks** (2000 char)**Directions** (1024 char)**! Exclusions** (1024 char)**Website****Rent/Security Deposit To**